

## PTA Meeting Minutes

March 2, 2022 4 PM

1. Sarah Castimore called to order at 4pm.
  - a. In attendance- Sarah Castimore, Judit Csutoras, Linda Hibberd, Erica Nichols, Erin Sansotta, Nicole Shelden, Robin Zinszer
2. Approval of minutes dated 2/4/2022. Nicole Shelden motioned to approve. Erica Nichols seconded.
3. Approval of agenda dated 3/2/2022. Linda Hibberd motioned to approve. Nicole Shelden seconded.
4. Reports
  - a. Board
    - i. President- Sarah Castimore
      1. Family Fun night was fantastic. Many more people than expected. Next time will need to be more clear on the family part of these events and add a stop time on the information sent out.
      2. Bank sent notice that they will charge a monthly fee. Will need to work that into the budget. Would be nice to have a Treasurer's report for next month's meeting.
      3. All paperwork has been completed to be in compliance with the IRS
    - ii. Vice President
    - iii. Treasurers
    - iv. Secretary
  - b. Teachers-
    - i. Robyn Zinszer thanked the PTA for the money budgeted for the artist in residence program. Is nice to not have the constrictions that grant money sometimes has. Jason Leslie is coming to be the artist in residence the week after spring break. He has his own lodging, transportation, and requests no food. Would be nice to give him some KSAS gear as a thank you. His art lessons will also include science and math so it will fit perfectly with KSAS learning focus. There will be a slideshow at the end of the week.
5. Discussion items

- a. Committees
    - i. Yearbook committee
      - 1. Need permissions set up by Mrs. Grimm to assign pages to volunteers.
      - 2. Committee has a list of pages that need to be made
      - 3. Pictures will need to be uploaded to the shared drive so volunteers will be able to access them.
      - 4. More pictures need to be taken and shared
      - 5. Next yearbook committee meeting is March 21 at 5pm
    - ii. Greenhouse committee
      - 1. Greenhouse committee meeting scheduled for March 24 at 4pm
      - 2. Would like to make hanging flower baskets with the students to sell or auction. Could also give to business as a community service.
    - iii. Staff appreciation
      - 1. Staff appreciation week scheduled for the week of April 25th
      - 2. Will need volunteers. Sign up on the bulletin board.
      - 3. Decoration is scheduled for April 22nd around 4:30-5 once the staff has gone home. Decorations will be in the front hallway and lounge.
      - 4. Committee meeting scheduled March 30th time TBD
    - iv. Family Fun
      - 1. Committee meeting scheduled for March 16th 4pm
      - 2. Time for one more event. Could be an egg hunt or scavenger hunt. Would need to wait for the snow to melt to be outside
    - v. Breakfast program
      - 1. Nurse Francie is still stocked on food and cups.
  - b. Believe kids fundraiser
    - i. Believe kids representative would like to schedule next years fundraiser. This is usually a good fundraiser. Will schedule for September next year.
  - c. Audit for compliance with state PTA
    - i. Audit needs 2 PTA members that are not board members to review. Judit and Linda are able to do that. Will meet March 31st at 4pm
6. Other or new business

- a. Linda brought up using the kids artwork to make gifts. Previously this has been done in the classroom and parents could order items. Could also be done in a packet to send home in the fall so orders could be done before Christmas next year. Before it was done with square art.
  - b. Erica asked when next year's board needs to be nominated. Sarah said nominations should go out so a vote can be done at April's meeting. Usually the new board takes over at the May meeting.
7. Public Comment
8. Next meeting
  - a. April 4th 4pm
9. Sarah Castimore adjourned at 4:48 pm