

PTA Meeting Minutes
January 6, 2022 4 PM

1. Sarah Castimore called to order at 4:07 PM
 - a. In attendance: Sarah Castimore, Judit Csutoras, Erin Sansotta, Robyn Zinszer, Liz Leduc, Mindy Adams, Nicole Shelden, Erica Nichols
2. Approval of minutes dated 11/30/2021. Nicole Shelden motioned to approve. Judit Csutoras seconded.
3. Approval of agenda dated 1/6/2021. Nicole Shelden motioned to approve. Erin Sansotta seconded.
4. Reports
 - a. Board
 - i. President- Sarah Castimore
 1. Penguin Patch went well. There was around \$400 profit although it was not a fundraiser. Next year there could be a letter sent home to families explaining more about it beforehand.
 2. The insurance is now up to date. Waiting for the debit card needed to pay for the business licence. Still trying to get ahold of the IRS for tax information.
 - ii. Vice President- Erin Sansotta
 - iii. Treasurers- Mindy Adams and Liz Leduc
 1. Noted the current balance of the PTA account. Waiting for the check from the Believe Kids Fundraiser.
 2. Bank needs some additional information to send the debit card. Liz Leduc will bring it in.
 - iv. Secretary- Erica Nichols
 1. The PTA bulletin board is updated with committee sign ups
 2. Meeting minutes are being posted to the school website
 - b. Teachers
 - i. Nicole Shelden mentioned things are going well after Christmas break
 - ii. Robyn Zinszer appreciated the money set aside for the Artist in Residence program. She is now working on reaching out to the artists.
5. Discussion items
 - a. Committees

- i. Yearbook committee
 - 1. The password is still needed for the yearbook program. Discussed reaching out to the teachers to find a parent volunteer for their classroom page.
 - ii. Greenhouse committee
 - 1. Nicole Sheldon scheduled a meeting for January 27th at 4 PM
 - 2. Shoveling is still needed with the heavy snow
 - iii. Staff appreciation
 - 1. Committee will need to schedule a meeting. The staff appreciation week is usually in the spring.
 - iv. Family Fun
 - 1. Bingo for Books tentatively scheduled for the evening of February 25th. Will also need to check the current stock of books.
 - v. Breakfast program
 - 1. Liz Leduc will check with Nurse Francie when she is available. Will need the debit card to purchase items.
6. Other or new business
- a. New Funding request
 - i. Cindy Hurst has submitted a funding request for class water bottles. It was previously discussed that the water bottles would be for every class in the school and the money has been budgeted for that. Erin motioned to approve and expand the funding request for water bottles in every class. Mindy Adams seconded. No objections. Will need the debit card before it can be purchased.
7. Public Comment
8. Next meeting
- a. February 4, 9 AM
9. Sarah Castimore adjourned at 4:53