

Board Meeting of Kaleidoscope APC

Date: Jan. 19, 2021	Location: Kaleidoscope, Library in person + Zoom due to COVID-19
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Attendance Log:

Board Members				Staff	
E	Todd Boonstra	V	Tony Munter	V	Dawn Grimm, Mary Blossom
P	Liz Burck (Chair)	V	Nicole Shelden		
P	Rinna Carson	V	Kelsey Short	Guests	
V	Julie Laker (E at 5:10)		Vacant (Comm. Rep.)	V	Board of Education – Patty Truesdell 4: Erin Sansotta 4:47; Matt Morse 4:56

Legend: P - present E - excused absence T - teleconference V - video conference X - exempt

Topic	Information - Finds - Conclusions - Recommendations
Call to Order	Liz called the meeting to order at 4:26 p.m. via Zoom conferencing
Mission Statement / Introductions	Rinna read the KSAS mission and Board introductions were made. Liz reported Todd is on an Excused absence, Liz, Rinna, Dawn and Mary are in person, and the rest of the board is in attendance via zoom.
Approval of Minutes	Rinna moved to approve the minutes of the November 16, 2020 meeting. Kelsey seconded. Unanimous consent
Approval of Agenda	Rinna motioned to amend the agenda to add Discussion Item 10c <i>Upcoming Elections</i> . Liz motioned to add <i>Executive Session</i> – (report due to District Office for approval of the principal contract for the next school year) after Item 12 <i>Board Comments/Announcements/Inquiries</i> and will become Item 13. Nicole seconded both amendments. Unanimous consent Rinna moved to approve the January 19, 2021 agenda as amended. Tony seconded. Unanimous consent
Board Acknowledgements 11:45	Nicole shared she and Mrs. Boersma took their classes snowshoeing. Kelsey shared today we started our second week back in person and it is so nice to have kids back in class. She is thankful for Dawn for going to bat for us and to staff that are willing to help when called upon. It speaks to the dedication of the people on the staff, even when dealing with things out of our control mitigation wise. It makes coming to work easier, plus seeing the resilience of our students.
Public Comment 15:53	Mrs. Truesdell shared with the board her pleasure on having school back in session. From the school board perspective - the school budget, also plans are to work with the legislature as it relates to the budget over the next couple of months. Mrs. Truesdell also reported information released related to the search for a new superintendent. This week the school board will be narrowing the field of applicants and the public will get a chance to participate virtually and view the final applicants. Interviews and offering a position to a new superintendent should be complete in the next couple of weeks.

	<p>She also expressed interest in how transitions are going at Kaleidoscope, and it looks like we are getting close to moving out of the Red. She offered her availability to anyone with questions.</p>
<p>Principal's Report 20:38</p>	<p>a. <i>Staff Update</i> – no updates.</p> <p>b. <i>Enrollment and Class Configurations</i> – Currently at 223, K=44, 1st=41, 2nd=31, 3rd=42, 4th=35, 5th=30. Dawn reported we took a unique request on Friday. We had one of our neighborhood schools contact our school to see if we had room in one of our remote classes. These four students are not part of our actual enrollment; however, we are able to accommodate the remote learning for these students as part of the district's plan for online preference when the base school classroom is too full.</p> <p>The radio ad blitz starts this week for our enrollment lottery.</p> <p>c. <i>Budget</i> – Dawn reported on the adjusted budget as submitted to the board. Money did come back from the carpet installation. These numbers could be very different next year. Bargaining has begun the processes for negotiating new contracts for administrators, certified and classified staff. Because we have been approved to retain our 260 projected enrollments, we are able to keep our certified staff intact.</p> <p>Rinna inquired about the Cares funds the district received. Dawn explained the district allotting the funds for lunches, air exchange, the disinfectant sprayers, cleaning supplies, masks and gloves. The funds went through risk management and were not dispersed to each school, but as in kind resources.</p> <p>d. <i>Upcoming Events</i> –</p> <ol style="list-style-type: none"> 1. With KPBSD operating K-6 schools in the Red zone, there are no study trips for approval. As the numbers continue to trend down, we hope to get kids out of the school for end of the year activities. 2. February 1st – Kaleidoscope will be presenting at the school board meeting. (Deferred to 2021 SY) 3. February 17th – Early Release Day 4. February 18th-19th – Parent/Teacher Conferences – anticipating an online format 5. February 19th – Re-enrollment forms due by 4:00 p.m. 6. February 26th – Lottery application deadline by 4:00 p.m. 7. March 17th – Lottery @ 4:15 p.m. <p>Question about 5th grade KMS school tours in the spring being allowed - looking at creative ways. Typically, Kaleidoscope would also be offering school tours every Tuesday in February, those are currently not allowed. Possibly looking at virtual tour options. Mrs. Grimm will let the APC know toward the end of the year if we will need a fall lottery.</p>
<p>Committee / Project Reports 39:32</p>	<p>a. <i>Greenhouse</i> – Nicole shared in the spring, teachers are looking at getting some grow lights so end of February, beginning of March we can start some seeds. Would like to get the hydroponic project similar to last year going. Also, we would like to get a shed to store and organize the supplies. Nicole asked if the PTA still had some funds set aside for the greenhouse and if those are available. She also brought up the idea of planning to have landscaping done</p>

	<p>around the greenhouse, level the ground and possibly a mosaic walkway to the <i>door</i>.</p> <p>Dawn spoke about the grow lights and the fact we tried to order them last year, but they shipped from China and were unavailable. Various stores we tried were also sold out and did not have a date they would return in stock. In regards to the PTA, currently there is no active board at this time. Dawn said she is unsure if the PTA is able to help. The only active PTA board participant remaining is currently a school staff member.</p> <p>Kelsey also spoke and suggested the aquaponics method using fish tanks as a possible option to support plant growth.</p> <p>b. Evaluation Committee – Nothing to report.</p> <p>c. Budget Committee – Liz reported most everything was done in the fall and is on hiatus for the time being. Mrs. Grimm said to pay attention to the district and school board as we proceed into the spring.</p>
<p>Discussion Items 53:28</p>	<p>a. <i>Bylaw Revision</i>– Liz reported the APC board met with borough attorney, Patty Burley, recently and had a great discussion. After a wealth of information was presented, the board decided to break up the revisions systematically. Liz forwarded to board members the standardized template from Ms. Burley for board bylaw construction and formation. Liz used that template to integrate the information currently in the bylaws and also noted items that may need to be deleted (red type and italics will need further discussion). There will be further work sessions, Liz will send a Doodle poll and see when the board can continue the bylaw work.</p> <p>b. <i>Draft of Quarterly Newsletter to Parents</i> – Liz shared she will send a draft newsletter very soon and asked for board feedback. The intent is to define the APC – “who we are and what does the board do?” The layout will include board member introductions, and the officers. A very succinct description about our work and why the work is important. Offer the parents an invitation to the February meeting. Dawn will send out the newsletter electronically with the weekly as well as in Friday Folders. Nicole offered to help Liz with the layout. She also suggested highlighting a class, or something special that is happening in the school, and using pictures.</p> <p>c. <i>Upcoming Election for both Staff and Parent Seats</i> – Rinna shared a proposed timeline for Liz to present in the newsletter. APC parent representative call for applications Feb. 5th-19th deadline 4:00 p.m. Ballots sent out with pre-addressed stamped envelopes Mar. 19th in Friday Folders, with Apr. 1st the deadline for receiving the ballots. Seating is at the May 2021 meeting.</p> <p>Staff applications will follow the same timeline. Nicole asked about term limits and put her name in as it was revealed she was eligible to retain her seat.</p>
<p>Public Comment</p>	<p>Mrs. Truesdell spoke about the Cares money and sharing the district should be getting some more money, and plans are for it to go toward remediation. We don’t know about funding to the cap from the borough. Also, she shared her excitement with the greenhouse report. Keep her posted on needed greenhouse supplies,</p>

	<p>maybe parents could donate. She requested a copy of the newsletter. The Board of Education also selected Patty to be on the Recognition Committee (in addition to the Charter School Oversight Committee) and as such let the APC know she would like to hear about someone who warrants special recognition.</p> <p>Mrs. Grimm shared the staff has worked tremendously hard to get our students in school. There are challenges, but things are working smoothly and she wanted to thank our school community.</p>
Board Comment/Announcements	Nicole thanked Patty for all of the information she provided, and thanked Erin for joining our meeting. She is beyond happy we are in school and in the classroom.
Executive Session, if needed	<p>Liz moved to enter into an Executive Session to discuss the principal evaluation report; no other subject will be discussed. All staff members will be excused from attending the Executive Session. Nicole seconded. Unanimous consent.</p> <p>Rinna moved to adjourn at 6:08 p.m. from the Executive Session. Tony seconded. Unanimous consent.</p>
Notice of Next Meeting & Adjournment	<p>Next regular board meeting is scheduled for Monday, February 15, 2021 at 5:30 p.m. via Zoom.</p> <p>Liz adjourned the regular meeting immediately after the conclusion of the Executive Session.</p>