

## Board Meeting of Kaleidoscope APC

Date: Nov. 16, 2020	Location: Kaleidoscope, Zoom due to COVID-19
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Attendance Log:

Board Members				Staff	
V	Todd Boonstra	V	Tony Munter	V	Dawn Grimm, Mary Blossom
V	Liz Burck (Chair)	V	Nicole Sheldon		
V	Rinna Carson	V	Kelsey Short	<b>Guests</b>	
V	Julie Laker		Vacant (Comm. Rep.)	V	Board of Education – Patty Truesdell 5:39

Legend: P - present   E - excused absence   T - teleconference   V - video conference   X - exempt

Topic	Information - Finds - Conclusions - Recommendations
Call to Order	Liz called the meeting to order at 5:32 p.m. via Zoom conferencing
Mission Statement / Introductions	Todd read the KSAS mission and Board introductions were made.
Approval of Minutes	Tony moved to approve the minutes of the October 19, 2020 meeting. Julie Seconded. Unanimous consent
Approval of Agenda	Rinna moved to approve the November 16, 2020 agenda as presented. Kelsey Seconded. Unanimous consent
Board Acknowledgements 5:35	Liz spoke, as an APC, we appreciate all the hard work being done for the students of Kaleidoscope. This goes out to all the staff – administrator, teachers, secretaries everyone involved in the education of our students.
Public Comment 6:51	None
Principal's Report 7:30	<p>a. <i>Staff Update</i> – Cheryl Henderson will be our new Instructional Aide, the kindergarten aide position we have been working on filling since this summer. We are still waiting for her start date; she comes to us with lots of experience.</p> <p>Some staff will begin working remotely with the most recent decision made by the school district moving Pre-K, Kindergarten and Intensive Needs shifting all students to remote learning.</p> <p>b. <i>Enrollment and Class Configurations</i> – Currently at 219, K=43, 1<sup>st</sup>=40, 2<sup>nd</sup>=29, 3<sup>rd</sup>=42, 4<sup>th</sup>=35, 5<sup>th</sup>=30. The lottery is open and we will do some heavy advertising starting in January. We will be pushing hard to reach our 260 approved enrollment number for next year.</p> <p>c. <i>Budget</i> – Dawn reported she just received some numbers from Liz Hayes, Finance Director. Total reduction is \$94,000 based on the hold harmless calculation (at 75%). Dawn will be talking with Liz hopefully tomorrow and will send out the report to the APC as soon as it's received. At that point we can work with the spreadsheet and Dawn can meet with the Budget Committee and develop a budget for next year.</p>

	<p>d. <i>Upcoming Events</i> – The district announced on Friday the shift of ALL students moving to 100% remote learning, including kindergarten, which will be in effect at least until Thanksgiving. We have no events currently scheduled. It should be noted the school building is not closed, just closed to in person learning.</p>
<p>Committee / Project Reports 17:51</p>	<p>a. <i>Greenhouse</i> – Nothing to report.</p> <p>b. <i>Entry Art</i> – The sign is up and the project is complete.</p> <p>c. Evaluation Committee – Nothing to report.</p> <p>d. Budget Committee – Has not met. Once Dawn receives the figures, the budget committee can meet. The committee will meet before the next APC meeting in January.</p>
<p>Discussion Items 21:13</p>	<p>a. <i>APC Training/Orientation Update</i> – Liz reported the APC board did meet two different times to do the training and orientation - Oct. 27<sup>th</sup> and Nov. 10<sup>th</sup>. Liz thanked everyone for their help and attendance.</p> <p>b. <i>Principal Evaluation</i> – A thorough discussion of the principal evaluation was held during the training/orientation session. Liz shared she did receive some correspondence from the charter school program manager at the Department of Education. The board reviewed the information received and in consideration of guidelines set down by the district (Mrs. Grimm is not in her 3 year window in the position, nor on a needs improvement plan), the board will adhere to the directive for this school year and not evaluate Mrs. Grimm.</p> <p>c. <i>APC Yearly Goals</i> - Liz shared part of the board’s charge is to come up with annual goals for the school year. Several topics were discussed during the orientation sessions and were narrowed down to the following goals:</p> <ol style="list-style-type: none"> <li>1. <i>Increase parent involvement with the APC.</i>  Julie said Goal #3 could be an objective in line with the first two goals. Quarterly updates are an effective way of showing staff and parents what has been going on with us. She feels that is effective outreach.</li> </ol> <p>Liz suggested they do away with Goal #3 and incorporate Julie’s suggested measures into Goals 1 and 2. Publicizing a letter at the beginning of the year, including the agenda in the zoom link, and teachers having students share a presentation to the board.</p> <p>Nicole spoke from a teacher perspective and talked about the stress parents are dealing with; they are more involved right now given online learning. Realistically, she doesn’t see how you can measure an increase and get parents more involved at this time. The level of frustration and stress watching parents trying to get their child engaged in my 1<sup>st</sup> and 2<sup>nd</sup> grade lessons is immense. Unless you want to measure the parents now, they are in the trenches and doing all they can.</p> <p>Kelsey suggested measuring this goal in the future, not in these circumstances.</p>

Rinna understands the challenges of this year, but also pointed out a parent rep seat will need to be filled in the spring; more important to make those connections now. This goal is in the context of the APC, not necessarily within the context of the school. In the past it has been difficult to fill the parent seats, it's essential to make parents aware of the existence of the APC.

Mrs. Truesdell wondered if a teacher may be able to have a class presenting to the APC at each meeting via zoom, which would involve parents. Other schools have been offering presentations via zoom and social media postings that showed some really fun things happening.

Todd agrees with both Nicole and Rinna, parents are stressed. As a parent of a middle and high schooler, he's stressed. At the same time, he recognizes the need to have involvement. He suggested having a goal to increase involvement, but not measure the goal for this year. We can offer the zoom link and encourage parents to get on, but don't make it measurable. Wait for the current situation to get behind us.

Tony appreciates the discussion and acknowledges all the valid points. He feels it's important to keep as a goal, but recognizes there are challenges. We should temper our expectations, but long term parent engagement is something we should strive for.

Liz responded after listening to the discussion and proposed the board change the goal from "increase parent involvement" to "increase parent outreach". The board agreed Goal #1 will now be "*Improve Communication and Outreach to Parents*".

2. *Improve Communication and Outreach to Staff Members.*
3. *Compile and Present Quarterly Updates of APC Activities.*
4. *Revise the APC Bylaws.*

In conclusion, the APC will produce quarterly newsletters directed separately to parents and one to staff. Liz will draft a letter of introduction outlining a description of the APC – who we are and what we do; again to both parents and staff. Being sure the zoom link and agendas are included in the information Dawn sends out. In terms of staff outreach, Nicole suggested copies of the minutes be placed in teacher's boxes.

- d. *Revision of APC By-laws* – Liz asked if the board should set up a committee to get the ball rolling. Dawn suggested to reach out to the borough attorney to check on her availability. The APC will meet via zoom when the board can meet with the attorney. Liz will get in touch and see when she's available, hoping for before Christmas break.
- e. *Review of Strategic Plan* – Liz noted revisions to the Strategic Plan is not written specifically in the bylaws, but there are several things in the plan that fall under the auspices of the APC and something the board should be checking on.

Public Comment	<p>Dawn said kudos to the staff, they are working so incredibly hard and the connections we are continually making. Every person in every position are working to ensure our students get a quality education.</p> <p>Mrs. Truesdell shared she is privately tutoring one of our students one day a week, and he is loving his school this year and loving the Mathletics program. From the school board perspective, they are getting lots of feedback on getting schools back open. She would like to hear thoughts on the A/B Schedule offered. The school board doesn't like that option, but want to keep staff safe. They are looking at a 4-day school week, with teachers having a day for remote learning. She asks that feedback be communicated to her so she can forward comments to Mr. O'Brien.</p>
Board Comment/Announcements	<p>Nicole shared the 1<sup>st</sup> and 2<sup>nd</sup> grade kids are so amazing. It's remarkable what they do on their end – reading, writing, and math, and we do art every single day.</p> <p>Dawn replied and said the biggest question she's received from the staff regarding the A/B schedule is what are the expectations for the staff in terms of students that are on the 'off' day? Are teachers going to be required to teach in person and remote lessons both days? It makes it difficult to determine what in the plan is best because that has not been clearly defined. Staff and parents both are wanting to know what the expectation is and how does that look attendance wise?</p> <p>Todd questioned what is the plan for parents with students in multiple schools? Mrs. Truesdell said her information is that schools will plan accordingly to help with that. She also feels small schools, including charter schools, should be able to submit their own mitigation plans to keep kids in school.</p> <p>Mrs. Truesdell was very receptive to board member comments as they spoke to her about the mental health issues and ways kids are suffering while schools are closed. As well as difficulties with the district's in school, out of school back and forth decisions.</p>
Executive Session, if needed	
Notice of Next Meeting & Adjournment	<p>Next regular board meeting is scheduled for Tuesday, January 19, 2021 at 4:15 p.m. via Zoom.</p> <p>Liz adjourned the regular meeting at 6:59 p.m.</p>