

Board Meeting of Kaleidoscope APC

Date: Oct. 9, 2019	Location: Kaleidoscope Library
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Attendance Log:

Board Members			Staff		
X	Liz Burck	X	Tony Munter	X	Dawn Grimm, Mary Blossom, Joy Harper
X	Crista Cady	X	Nicole Sheldon	X	
X	Rinna Carson	X	Stacy Tronnier	Guests	
X	Julie Laker		Vacant (Comm. Rep.)	X	Jessica Wilshusen

Legend: X - present E - excused absence T - teleconference V - video conference

Topic	Information - Finds - Conclusions - Recommendations
Call to order	Liz called the meeting to order at 4:20 p.m.
Introduction / Mission Statement	Julie read the mission and Board introductions were made.
Approval of Minutes	<p>Crista moved to amend the minutes to include Tony Munter to the Evaluation Committee (Committee/Project Reports, item c.) in the September 23, 2019 minutes. Tony seconded. Unanimous approval.</p> <p>Crista moved to approve the minutes as amended. Rinna Seconded. Unanimous approval. 5:10</p>
Approval of Agenda	Rinna moved to approve the Agenda. Stacy seconded. Unanimous approval. 10:58
Public Comment	None
Principal's Report 12:52	<p>a. Events – Kaleidoscope Lens is underway; kids are really enjoying it and lots of positive feedback from parents as well. We have the Anchor River trip tomorrow with the 3rd and 4th graders doing the egg take. End of Quarter Celebrations are next week, October 14th and the 17th for the 1st / 2nd, 3rd/4th and 5th graders. The 5th graders will have a choir concert with KCHS and other area elementary schools, next Tuesday the 15th at 6:30. October 15th is picture retake day. We do have an Early Release coming up (Oct. 16th) and an In-service day with no school for students on October 18th. The KCHS Drumline is coming on October 23rd. We have the Debussy Trio – harp, viola and flute concert on the 25th at 9:30. We have our annual Costume Parade on Halloween at 3:00 p.m. Parent Teacher Conferences are on November 1st and 4th.</p>

	<ul style="list-style-type: none"> b. Enrollment – We are currently at 260, there are changes from the last meeting: last meeting we had 43 1st graders, we are now at 42, and we have an additional 5th grader so we are balanced out and maintaining the number of 260 as we start our count period, which started yesterday and will go through the 27th of October. Therefore, this counts the students that are actually in our seats. c. Budget – We are still evaluating the budget and the impact it will have as we go through our counts with OASIS and our staffing contracts, and will know more in November. We will plan on having a budget meeting once we know those numbers (Official OASIS student count and the new negotiated agreements). The finance department is aware we are eager to get those numbers as early in November as possible. She is hoping to have a meeting with them during conference time on November 4th.
<p>Committee / Project Reports 15:57</p>	<ul style="list-style-type: none"> a. Greenhouse – Nicole reported the greenhouse is not finished. The weather has been part of the slow process along with the volunteer leader having a job along with other responsibilities so progress has been slower than anticipated. Nicole sent a text message to him, the weather looks good this weekend and it would be great to have the sides finished and tops put on. Tony asked if we foresee needing additional volunteers. Nicole said we can just put a call out once we have a plan and ask people individually if they can help. Mr. Coots and Mr. Harper have been helping a lot, which is nice because they know the system. Joy said part of the hard thing about getting volunteers is one of the days they had three maybe four volunteers and that’s all they needed for that day. b. Entry Art - (Shala Dobson Project) – Stacy reported they have confirmed with Shala, and also they have an art committee meeting tomorrow so more information will be provided at the next meeting. Dawn said the plan is for Shala to start November 12th-27th. c. Evaluation Committee – Liz, Julie, Nicole and Tony are the APC members on the newly established evaluation committee. The Evaluation Committee is meeting tomorrow, so more to report after that. d. Budget Committee – Liz, Rinna, Crista, and Stacy are the APC members on the newly established budget committee. The budget committee is in place, but still waiting for the numbers to come in. The committee will have to stay on top of this and kick into high gear and be prepared once the numbers become available.
<p>Discussion Items 21:05</p>	<ul style="list-style-type: none"> a. Review of the AASB Training – In a quick review of the training held over the weekend, Liz thanked Julie for her compilation of information reviewing the training. Liz also provided a summary of the rating system in the order of how they rated them - very good, satisfactory, to needs more improvement. These would be good to place in the board manuals and refer to periodically as needed. Rinna stated the most educational was the self-evaluation template where we had to evaluate ourselves as a board and be sure that we are in line with both the strategic plan, and also our charter. Liz said something to think about for next year is to alternate, possibly combining

with other schools, where Lon comes down here and the next year attend the statewide conference. Nicole shared it's important not to forget the goals we wanted to achieve. One was fairly simple (getting parents involved in the APC), another one was more in depth (APC's role in curriculum review). Good idea to add to the agenda for next month for review.

- b. Report on Oct. 7 KPBSD Charter School Committee Meeting - which Liz attended. Small gathering including the other district charter administrators, and Liz (total of 4 in the audience), in addition to the school board and district office committee members. The big topic was #5 on the Charter School Administrator Evaluation Plan which states *"any members of a charter school's staff whether classified or certified, who serve on the Academic Policy Committee (APC), shall recuse themselves from any votes, discussions, or other APC proceedings pertaining to the administrator's salary, contract, evaluation and termination"*. Discussion indicated the other three charter school administrators were in agreement with this statement and that is how they operate and how they think the administrator evaluations should be done. Liz then identified herself as the APC Chairperson representing KSAS. She stated for the record, Kaleidoscope would not vote to accept this as policy. She told the committee that the Kaleidoscope APC feels strongly that the way our charter works, and has worked historically, is to have teachers on our board who participate in all aspects of the board's duties. Liz explained we do have three staff members on our board and they along with every other certified and classified staff member are given the opportunity to confidentially fill out an administrator evaluation form, submit, and contribute any remarks they wish to make. At that point, the evaluations are confidentially compiled, and then randomly entered into one document before presenting to the APC. The APC board continued to discuss various issues on the topic as it's clear the KPBSD Charter Policy Committee will move forward sending the language to the school board for final approval. APC board members reviewed state statute from the Charter FAQ section under education.alaska.gov, which allows for the APC to conduct the principal evaluation.

41:15 - Julie asked if we could pause this conversation in respect to members of the public in the audience and move to item d..

- (d) 42:09 November 6 APC Meeting: Promotion and Agenda - Liz explained the next regularly scheduled meeting was moved to 6:00 p.m. to entice other parents and members of the public to attend. Two staff members have volunteered to have their students do some presentations with the goal of bringing more people in. Jessica Wilshulsen, current treasurer and member of the PTA, explained the PTA has a lot of working parents and they suggested meeting later. One evening meeting was well attended, but at other evening meetings attendance dwindled again. Liz asked if there was a strong topic that generated more interest in parents attending. Jessica said definitely the greenhouse project, a lot of people were excited. In terms of the APC, Jessica said a lot of people don't know what it is. Trying to get people to understand what is different about this school, to have involvement, and have a say. Julie shared in having attended both the PTA and APC meetings, the APC meetings are more formal. She suggested thinking about the format, having a more casual atmosphere. Small ideas to give the feeling of being welcome, and guests can speak comfortably without knowing everything. Also, possibly pushing the times with more

	<p>interest to the beginning of the agenda. Liz suggested picking a topic that a lot of people would be interested in, and increase advertising of the meetings. Dawn said we have the comment box by the front office and is there for the APC to review. That’s where parents could write down an agenda topic or something they’d want to discuss or be involved in. The board discussed how to bring the goal of parent involvement from the AASB training this last weekend into the meetings. Julie suggested an agenda item about involving their input...here are ways you can give us input: make a suggestion in the comment box, fill out one of the survey forms. Also, ask what prevents them from coming to APC meetings? What items do you want to hear about or talk about? Stacy commented that the objective is to get parents involved in the school as a whole, not just at APC or PTA meetings. Liz thought it would be beneficial for a couple board members explain to the parents who we are, what exactly we do, and what we are charged with. Crista suggested sharing Article 2-The Purpose and Objectives of the APC. Also, we could offer refreshments and include activities for the kids while parents are at the meeting. The agenda will be set with the mission statement and vision explanation, followed by introductions (to include visitors if they choose) and then the kids’ performance. We will also have a public comment period and propose some questions for the parents to respond to.</p> <p>1:01:00 Returning to Item b. discussion. The APC board returned to the discussion and further talked about what the scope is as described by the state. Liz said there is nothing written in the Kaleidoscope charter by-laws about evaluating the principal, but under Employee Positions it says: <i>“The APC will hire the administrator with the hours and terms of contract determined by the APC with advice from the instructional staff”</i>. Rinna said it’s hard to understand why the Charter School Committee is supporting the language to the school board to pass a policy on how charter schools can evaluate their principal when we each have our own processes. Tony said there appears to be a lot of assumptions going on and that it would be worth getting a second opinion. Rinna offered to call the Department of Education to obtain a clarification.</p> <p>c. Principal Evaluation Timeline/duties – The Evaluation Committee is meeting tomorrow afternoon at 4:00 to review the timeline, duties, etc. of the principal. Four separate surveys will be available during conferences for parents: KSAS, teacher, APC, and principal. The KSAS and teacher surveys go to Dawn for review. The principal and APC surveys are reviewed by the APC. The evaluation committee can discuss whether to man a table at conferences offering help and promotion of the surveys, as well as the APC meeting on Wednesday. 1:10:50</p>
Public Comment	Dawn also mentioned the Book Fair is coming up during conference time.

Board Comment/Announcements	Stacy Tronnier has volunteered to design the Kaleidoscope 15 year celebration t-shirts. She asked for feedback, preferences or design tips, she would appreciate input.
Notice of Next Meeting & Adjournment	Next meeting is Wednesday, November 6, 2019 @ 6:00 p.m. in the library. Liz adjourned the meeting at 5:39 p.m.