

Board Meeting of Kaleidoscope APC

Date: October 17, 2017	Location: Kaleidoscope Library
------------------------	--------------------------------

Attendance Log:

Board Members				Staff	
X	Liz Burck	X	Joy Harper	X	Robin Dahlman, Linda Hibberd
X	Crista Cady	X	Cheryl Siemers	X	Kelli Stroh, Sara Boersma, Todd Boonstra
X	Jan Darch	X	RaeEllen Kurzendoerfer	Guests	
X	Ben Hanson			X	Dan Castimore, Jane Fallon, Teresa Fallon, Martin Fallon, Lucia Carson, Rinna Carson,

Legend: X - present E - excused absence T - teleconference V - video conference

Topic	Information - Finds - conclusions - Recommendations
Call to order	Ben called the meeting to order at 4:18.
Introduction and Mission	Introductions made, Robin stated the mission.
Approval of Agenda	Ben motioned to approve the agenda, Joy seconded. Unanimous approval.
Approval of Minutes Sept. 18 Regular Sept. 28 Executive	Ben motioned to approve minutes for both meetings, Cheryl seconded. Unanimous approval.
Public Comments	Kelli Stroh introduced students Lucia and Teresa. Students shared with the Board what they've been learning by taking the Board into their classroom.
Principal Reports	<p>School goals will go live once shared tonight with the Board; they were shown on the Smartboard and explained.</p> <p>Budget report shared. Salaries and benefits have now been encumbered.</p> <p>Memorandum of Record was shared of recommending an increase to the speech and language pathologist by 18 contract days over this school year based on our student needs (29 currently).</p> <p>Enrollment is at 260. We are in the 20 day count which closes October 27. An explanation was given as to how this affects the budget.</p> <p>Semester 1 Action Dates – October 20 is FASD and trauma training for all staff. The Board was invited. Additional training is October 21 for those earning 1 credit. Schedule was shared of upcoming dates for staff.</p> <p>Budget work session dates were October 9, 12 and 16. Dates of school events and committees were shared.</p> <p>Recognized Mrs. Haywood and the incredible job she is doing filling in for Mrs. Hurst this quarter. Also thanked Mrs. Grimm, Mr. Schultz and Mrs. Crouse for their work stepping in for Mrs. Zinszer.</p>
Committee Reports	Nomination Committee had no names to bring forward. Liz (chair), Jan and Ben sit on this committee.

	<p>Charter Reapplication Committee – Robin (chair), Ben, Joy, and Crista are on the committee. According to timeline previously presented, Board involvement will begin in January.</p> <p>Strategic Planning Committee - Robin (chair), Crista, Jan, Joy, Ben, 2 other teachers, a third teacher that could participate plus 1 parent outside of the Board have expressed interest. All Board members will be kept in the loop. Work sessions will be open to all. Previous invoice and timeline was shared from AASB. AASB has March 2 and 3 penciled in; this needs to be completed by April. Cost will be approximately \$3000. Ben motioned to go with AASB to coordinate this planning on the timeline mentioned, RaeEllen seconded. Unanimous approval.</p> <p>Administrator Evaluation Committee consists of Joy, Liz, Cheryl, Ben (chair) – Ben, Robin and John O’Brien met and discussed the type B evaluation and how the KSAS process will interface with the district. Where the district type B administrator would take action, the APC will be involved. The survey process will be collected by district from the staff, Ben will meet with him and review, results will be brought to the Board, comments compiled and back to Mr. O’Brien. Ben confirmed with Dr. Ermold that no documentation other than the contract is retained by the district. That will be up to the APC. Mr. O’Brien may keep a copy of the evaluation. Dates to timeline will be added. Jan shared from the recent training that the Board should have goals set for the administrator in addition to district goals.</p> <p>Budget Committee – Ben, RaeEllen, and Dan Castimore are interested in sitting on this committee. Robin will send an email to staff and community to invite others and confirm at next meeting.</p>
Discussion Items	<p>Staff meetings and APC participation – staff meetings were each Monday unless there is an APC meeting, then moved to Thursday until mid October. Rather than weekly staff meetings, the staff is now organized into committees (Leadership Team, Professional Teaching and Learning Committee, and School Culture Committee) and meet accordingly. Staff reps suggest APC board members attend staff meetings occasionally.</p>
Presentations	<p>Ben paused the meeting at 5:31 to participate in the District Budget Meeting. Regular meeting reconvened at 6:48.</p>
Public Comment	<p>None</p>
Board Comment	<p>Ben will add a big title to the agenda to make it more noticeable when posted on the APC bulletin board.</p> <p>Jan would like the mission stated on the agenda. Ben will work getting all Board members engaged during the meetings rather than running the meeting as a round robin.</p> <p>RaeEllen noted that there are 4 new KPBSD Board members elected this Fall that were seated last night. All positions (Chair, Vice-Chair, Treasurer, and Clerk) are seated. Penny Vadla is the new Chair. As noted in previous minutes that there would be a later October APC meeting, this is the official meeting for the month of October and there is not one October 23.</p>
Notice of Next Meeting and Adjournment	<p>Next meeting is November 13th at 4:15. Emails will pin down a special meeting. Ben motioned to adjourn the meeting at 6:54. Unanimous approval.</p>