

Special Board Meeting of Kaleidoscope APC

Date: March 26, 2018	Location: Kaleidoscope Library
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Attendance Log:

Board Members				Staff	
X	Liz Burck (phone)	X	Joy Harper	X	Robin Dahlman (left approx. 5:30)
X	Crista Cady	X	Cheryl Siemers (phone)	X	Cecilia Deatherage, Dawn Grimm, Sara Boersma, Robyn Zinszer, Kelli Stroh, Lisa Atchley
X	Jan Darch	X	RaeEllen Kurzendoerfer (left at 5:15)	Guests	
X	Ben Hanson			X	Rinna Carson, Sarah Castimore, Charlotte Coots

Legend: X - present E - excused absence T - teleconference V - video conference

Topic	Information - Finds - Conclusions - Recommendations
Call to order	Ben called the meeting to order at 4:12.
Introduction & Mission	Jan read the mission statement. Introductions were made.
Approval of Agenda	Jan motioned to approve the agenda. RaeEllen seconded. Unanimous approval.
Public Comments	Rinna emailed the Board with concerns and felt she was heard and appreciates that.
Discussion	<p>a. APC Election Nomination –Ben recapped the situation: the February 19 meeting stated March 8 as deadline for staff applications. Jan was tasked to email staff, but let the other 2 staff members know it shouldn't come from her as she is outgoing. The email wasn't sent until March 7 and stated March 9 as the deadline. No applications were received by the 8th, 1 candidate submitted on the 9th. Staff reps didn't remember it was to run concurrent with parent rep timeframe. Crista was in Portland, Joy had been out of school and sent the email March 7 with applications due March 9. Crista spoke to Ben about extending the 2 day deadline. This timeframe didn't follow the bylaws. Only 2 teachers knew about the original staff nomination; Crista didn't know one was received when suggesting an extension. Joy spoke about this being an error, not intentional, and issued an apology. No vote had been taken for deadlines, just decided through statements at prior meetings. Noted that it is allowable to take action on this discussion item tonight.</p> <p>Public comment requested: Dawn felt that when seeing a deadline statement in writing in the email, that is the one you go by rather than what the prior meeting minutes stated.</p> <p>Liz motioned that because the staff email stated a deadline of March 9, this is the official deadline. Crista seconded. Vote: Yes - Liz, Cheryl, Ben, Joy, Crista. No - Jan, RaeEllen. Motion passes.</p> <p>Crista motioned that to reflect the vote just taken, a ballot will be distributed to the staff with the name of the candidate who submitted by March 9, along with a write-in option. Joy seconded. Vote: Yes – Liz, Cheryl, Jan, Crista, Joy, Ben. No – RaeEllen. Motion passes.</p> <p>Jan expressed her feelings to her school family that trying to be considerate to the staff with the extension, has been taken as a devious act. It has been welcoming that numerous staff members are interested in being on the Board.</p>

	<p>She voted to remain with the March 9 deadline, showing that she is not being mistrustful. Ben agrees that the Board is to be as inclusive as possible, yet the bylaws need to be adhered to.</p> <p>b. Administrator Job Description – Robin explained that there is not a lot of allowable changes in this job description except for the first paragraph. The reformatted layout from Liz reads in a more logical fashion but may get kicked back to us. If using the standard template, there is missing and duplicate punctuation that will be corrected before submitting. Robin offered suggestions on adding Conscious Discipline as a preferential item in Job Qualifications, and have it mirrored under Performance Responsibilities. Robin cautioned on spelling out exactly what is wanted so you can look for one who doesn't just repeat what they researched we practice but rather letting a candidate share that they live and breathe experiences but may not have an official name for it.</p> <p>Jan motioned to accept this version of the job description, being the traditionally formatted job description that was provided by Liz. Joy seconded. With the understanding that the above changes are made, vote was unanimous approval.</p>
Public Comment	<p>Rinna Carson suggested that when hearing feedback that the public felt the Board acted in a distrustful manner, they should ask "I wonder why" and "How can we change the narrative."</p> <p>Sara Boersma understands the difficulty of sitting on the Board, and states the importance of following the bylaws and the charter. When something is overlooked, perception is what might be being felt right now.</p>
Board Comment	<p>Crista agrees with the shared comments. It's fine to have differing opinions and believes the bylaws need work. In years past the staff APC participation was more relaxed. The fact that a big deal is being made of the timing of the process speaks to the staff climate and many in the work place do not feel safe and hopes we will work to get to a place where this is not the case.</p> <p>Ben's focus has been on the Board communicating effectively as a group. Next year this should be extended on how the Board openly communicates with staff. A handbook is necessary.</p>
Notice of next meeting and adjournment	<p>Next general meeting is April 16 at 4:15 in the library.</p> <p>Ben motioned to adjourn at 5:40. Unanimous approval.</p>